

Rotherham Schools Forum

Venue: Rockingham Teachers Date: Friday, 13 May 2011
Centre
Time: 8.30 a.m.

A G E N D A

1. Apologies for Absence.
2. Minutes of the previous meeting held on 8th April, 2011 (Pages 1 - 4)
3. Matters Arising from the previous minutes
4. Rotherham Schools Forum - Constitution (Pages 5 - 7)
5. Dedicated Schools Grant - Outturn Statement and Budget Comparisons (Pages 8 - 11)
notes –
 - i) a replacement paper may be issued before the meeting
 - ii) a further paper will be distributed at the meeting
6. Caretaking of School Premises (Page 12)
a report will be distributed at the meeting
7. Central Government Grants
8. Yorkshire and Humberside Grid for Learning - Funding for 2011/2012 (Pages 13 - 23)
9. NHS Posts (Pages 24 - 35)
10. Any Other Business (Pages 36 - 37)
11. Date of Next Meeting - Friday 24th June 2011 at 8.30 a.m.

**ROTHERHAM SCHOOLS FORUM
FRIDAY, 8TH APRIL, 2011**

Present:- Roger Burman, Ms. A Burtoft, Bev Clubley, S. Clayton, Jane Fearnley, Margaret Hague, Angela Heald, Donna Humphries, John Henderson, Geoff Jackson, Geoff Gillard, Mrs K. Jessop, Councillor Paul Lakin, Helen McLaughlin, L. Parker, A. Pepper, David Sylvester, S. Warner, Nick Whitaker and S. Wilson.

Officers in attendance: Joyce Thacker, David Hill, Karen Borthwick, Joanne Robertson, Vera Njegic and Sue Wilson.

Apologies for absence were received from: John Day, David Pridding, Peter Hawkridge, Ruth Johnson, Val Broomhead and Dorothy Smith.

169. APPOINTMENT OF CHAIRMAN OF THE ROTHERHAM SCHOOLS FORUM

Agreed:- That Mr. David Sylvester be appointed Chair of the Rotherham Schools Forum for 2011/12.

(Mr. Sylvester in the Chair)

170. APPOINTMENT OF VICE-CHAIRMAN OF THE ROTHERHAM SCHOOLS FORUM

Agreed:- That Mr. Geoffrey Jackson be appointed Vice-Chair of the Rotherham Schools Forum for 2011/12.

171. MINUTES OF AND ANY MATTERS ARISING FROM THE PREVIOUS MEETING

Agreed:- That the minutes of the previous meeting held on 18th March, 2011, be approved as a correct record.

172. CONSTITUTION OF THE ROTHERHAM SCHOOLS FORUM

Discussion took place on the proposed new constitution of the Rotherham Schools Forum. The following salient issues were raised:-

- i) ensuring that school governors are represented on the Schools Forum;
- ii) ensuring that Elected Members and officials of the local authority are able to attend the Schools Forum in an ex officio or advisory capacity;
- iii) deputies/substitutes may attend meetings of the Schools Forum if the nominated representative is unable to attend;
- iv) representatives shall be appointed for a period of three years;
- v) a chair and vice-chair shall be appointed annually;
- vi) the quorum for meetings of the Schools Forum shall be 40 per cent of the

total membership;

vii) the membership of the Schools Forum shall include representation from the Church Dioceses;

viii) the minutes of meetings of the Schools Forum shall be made available to schools and to the learning communities;

ix) the venue for meetings shall be the Rockingham Teachers' Centre (this issue will be reviewed by the Schools Forum from time to time);

x) there shall be Sub-Groups of the Schools Forum, who shall appoint their own chairs and vice-chairs and shall draw their membership from schools' representatives beyond the membership of the Schools Forum; however, each Sub-Group shall include a number of current members of the Schools Forum, to ensure a continuous link between the Sub-Groups and the Schools Forum.

xi) the agenda and reports/papers shall be distributed to members of the Schools Forum one week before meetings; ordinarily, there shall be no distribution of late papers at meetings, unless this is specifically agreed by the Chair and the Vice-Chair;

xii) the powers and responsibilities of the Rotherham Schools Forum, as now submitted to this meeting, shall be agreed and there shall be further consideration of the possible need for delegation arrangements.

Agreed:- (1) That the new constitution, as now discussed, shall be submitted to the next meeting for approval by the Rotherham Schools Forum.

(2) That the issue of expenses for attendance at meetings of the Schools Forum and its Sub-Groups shall be considered further at the next meeting of the Schools Forum.

173. Y & H GRID FOR LEARNING - FUNDING FOR 2011/12

Further to Minute No. 164 of the meeting of the Rotherham Schools Forum held on 18th March, 2011, consideration was given to a report presented by the Performance and Quality Manager concerning the Yorkshire and Humber Grid for Learning (YHGfL), a not-for-profit organisation owned and funded by twelve of the local authorities in the region. Established in 2000, YHGfL commissioned and maintains a regional grid which connects local authority networks with 'Janet', the national broadband network for public services around the country. A new grid will begin in April 2011, which will provide high-bandwidth and high-reliability connectivity around the region. This network is for educational use and does not suffer from the high levels of contention provided by commercial providers.

For many years Rotherham has been part of the Yorkshire and Humber Grid for Learning. The funding for this has historically come from the Broadband for Schools Capital Grant and more recently the Harnessing Technology Grant (25% centrally held). The original request was in relation to continued membership and a contribution of £100,000 from the Dedicated Schools Grant towards membership costs.

Discussion also took place on the Rotherham Grid for Learning, which did not appear to be serving the needs of the schools' community.

Agreed:- (1) That the report be received and its contents noted.

(2) That this issue shall be considered further at the next meeting of the Rotherham Schools Forum, to be held on Friday 13th May, 2011.

174. DSG BUDGET - CENTRAL SPEND 2011/12

Consideration was given to the Schools Budget 2011/12 (budgeted expenditure for centrally managed services), presented by the Finance Manager.

It was noted that the budget out-turn report for the 2010/2011 financial year shall be submitted to an early meeting of the Rotherham Schools Forum.

Reference was also made to the utilisation of the budgets not yet allocated.

Agreed:- (1) That the report on budgeted expenditure for centrally managed services 2011/12, as now submitted, be received and its contents noted.

(2) That the budget shall be considered further at the next meeting of the Rotherham Schools Forum, to be held on Friday 13th May, 2011.

(3) That budget monitoring reports for Children and Young People's Services be submitted to meetings of the Rotherham Schools Forum at quarterly intervals.

175. DFE CONSULTATION ON SCHOOL FINANCIAL VALUE STANDARD (SFVS)

Consideration was given to a report presented by the Principal Accountant (Schools) concerning the Financial Management Standard in Schools (FMSiS), which was withdrawn by the Secretary of State for Education with effect from 15th November 2010. Consequently, local authorities' Chief Finance Officers (Section 151 officers) will not be required to give any assurance in relation to the attainment by schools of FMSiS during the financial year 2010 2011.

A new standard, provisionally named the Schools Financial Value Standard (SFVS), will be introduced in the Summer Term 2011 and will become operational from September 2011. The Department for Education is currently consulting on the provisional standard (the consultation period lasting from 10th March 2011 until 30th April 2011). The Department for Education has requested responses to a series of questions relating to the new standard. Details of the consultation are also available on the Department for Education website at the following address: www.education.gov.uk/SFVSconsultation.

Agreed:- That Members of the Schools Forum shall note the contents of this report and are encouraged to respond to the consultation either individually or by group to the Department for Education at this email address, no later than 30 April 2011: financial.management@education.gsi.gov.uk

176. TRANSFER OF SERVICES

Consideration was given to a report presented by the Strategic Director for Children and Young People's Services concerning the provision of services to schools. It was noted that schools were entitled to procure services either from the local authority or from alternative providers and suppliers. However, due regard needed to be paid to legal and human resources issues (eg: TUPE).

Discussion took place on the need to ensure that value for money was obtained from the provision of services.

Agreed:- That the information be noted.

177. DATE OF NEXT MEETING

Agreed:- (1) That a special meeting of the Rotherham Schools Forum be held at the Rockingham Teachers' Centre on Friday, 13th May, 2011, commencing at 8.30 a.m., to consider the Dedicated Schools Grant and centrally-retained grants.

(2) That the next ordinary meeting of the Rotherham Schools Forum be held at the Rockingham Teachers' Centre on Friday, 24th June, 2011, commencing at 8.30 a.m.

ROTHERHAM SCHOOLS FORUM
CONSTITUTION (REVISED 8th April 2011)

1) Terms of reference

The Rotherham School Forum is established in accordance with Section 47A of the School Standards and Framework Act 1998 amended by the Education Act 2005, The Schools Forums (England) Regulations 2002, The Schools Forum (England) (Amendment) Regulations 2005 and The Schools Forums (Amendment) Regulations 2008.

Members of the Rotherham Schools Forum shall act in accordance with the seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

2) Status

The Forum is an advisory and decision making body on matters relating to the schools budget as defined in Section 41 of the Education Act 2002, Section 16 of the Education Act 2005.

3) Membership

1. The membership of the Rotherham Schools Forum shall represent and consist of :-
 - (a) 8 Primary School Representatives (seven Head Teachers and one School Governor)
 - (b) 8 Secondary School Representatives (seven Head Teachers and one School Governor)
 - (c) 1 Academy School Representative (one Head Teacher)
 - (d) 1 Special School Representative (one Head Teacher)
 - (e) 1 Nursery School Representative (one Head Teacher)

The Primary, Secondary and Special School Head Teacher Representatives should be elected on a learning community basis.

- | | | |
|---------------------------|---|--|
| (f) 6 non school members: | : | 1 Early Years Child Care & Development Partnership
1 14-19 Partnership Representative
2 Diocesan Representatives
1 Teacher Union Representative
1 Non Teacher Union Representative |
| (g) Ex-Officio | : | Lifelong Learning Cabinet Member and Advisers
Leader
Chief Executive
Executive Director, Children and Young People's Services |

The term of office for members of the Schools Forum will be a maximum of three years, subject to them remaining eligible. A member may resign from membership of the Schools Forum at any time, and is required to leave if he or she ceases to be eligible. Any individual member who fails to attend three consecutive meetings of a Schools Forum unless an alternate attended on his or her behalf, should resign.

After their term of appointment comes to an end, individuals may choose to stand down, or opt to stand for re-election along with any others who may wish to put their name forward.

The Chairman and Vice-Chairman (commencing April) shall be appointed annually.

4) Meetings

There shall be at least one meeting of the full Schools Forum held each term. Additional meetings will be held if the Forum deems it necessary. All meeting times will be agreed by the Forum for the coming year and will vary to accommodate the differing needs of the Forum representatives.

All meetings of the Forum will be convened by the Clerk to the Schools Forum, but he or she will comply with any direction in the matter given by the Forum in a previous meeting or given by the Chair (or in his or her absence the Vice Chair).

An agenda, together with supporting documents, shall be issued by the Secretary (Corporate Services) at least seven days prior to meetings. Papers should be distributed with the agenda and minutes, and only distributed on the day, with prior dispensation given by the Chair.

The minutes of the Schools Forum shall be reported to all schools and to the Cabinet Member for Lifelong Learning. All meetings of the Forum will be open to members of public unless there is a good reason for the business to be conducted in private.

Meetings will be held on a Friday and shall be either at the town hall, the Rochingham Teacher's centre or at a another suitable venue such as a school.

5) Alternates

Any member of the Forum may nominate an alternate member to attend meetings of the Forum in his or her absence.

Where a member has nominated an alternate member, the alternative member may attend and vote in place of the member. A member may only nominate an alternate member who would himself or herself be eligible to be appointed or elected to the Forum under the same category as the member.

The name of the intended alternate must be notified to the Clerk of the Forum at least 24 hours in advance of the meeting in question where possible.

6) Sub Groups

The Forum may set up sub-groups, either standing or ad-hoc, to carry out tasks as specified by the Forum. Membership of a sub-group may include those who are not members of the Forum. All sub-groups will report back to the Forum.

Members of each sub group will choose a Chair, which may be the Chair or Vice-Chair of the Forum itself.

Each group will have a minimum of five members with a quorum of three members.

7) Quorum

The quorum of the Schools Forum shall be 40% of the total membership (i.e. 10).

8) Voting

Every question to be decided at a meeting of the Forum will be determined by a majority of the votes of members present and voting on the question and in the case of an equality of votes the Chair will have a second or casting vote.

When voting on proposals, members are not delegates or representatives of their particular group or school. Members should duly consider the proposals and vote in accordance with what they consider to be in the best interests of children in Rotherham.

Members of the Schools Forum should declare an interest in any specific proposal which directly affects their school or in which they might have a pecuniary interest eg. when the Forum is considering matters relating to service contracts.

The minutes of proceedings of the Forum will be drawn up by the Clerk and will be signed at the next subsequent meeting by the Chair.

Any formal recommendations made to the Council shall be determined by a majority of the votes of members present at a meeting of the Forum and not by any sub groups.

9) Functions

A. Consultation on school funding formula

(i) The authority shall consult the forum on :-

(a) any proposed changes in relation to the factors and criteria that were taken into account, or the methods, principles and rules that have been adopted, in their formula made in accordance with regulations made under section 47 of the School Standards and Framework Act 1998, and

(b) the financial effect of any such change.

(ii) Consultation under paragraph (i) shall take place in sufficient time to allow the views expressed to be taken into account in the determination of the relevant authority's formula and in the initial determination of schools' budget shares before the beginning of the financial year.

B. Consultation on contracts

The relevant authority shall at least one month prior to the issue of invitations to tender consult the forum on the terms of any proposed contract for supplies or services being a contract paid or to be paid out of the relevant authority's schools budget where either

(a) the estimated value of the proposed public services contract is not less than the specific threshold which applies to the authority in pursuance of Regulation 7(1) of the Public Services Contracts Regulations 1993(c); or

(b) the estimated value of the proposed public supply contract is not less than the specific threshold which applies to the authority in pursuance of Regulation 7(2) of the Public Supply Contracts Regulations 1995(d).

C. Consultation on financial issues

(i) The authority shall consult the forum annually in respect of the authority's functions relating to the schools budget, in connection with the following :

(a) the arrangements to be made for the education of pupils with special educational needs;

(b) arrangements for the use of pupil referral units and the education of children otherwise than at school;

(c) arrangements for early years education;

(d) arrangements for insurance;

(e) prospective revisions to the relevant authority's scheme for the financing of schools;

(f) administrative arrangements for the allocation of central government grants paid to schools via the relevant authority; and

(g) arrangements for free school meals.

(ii) The authority may consult the forum on such other matters concerning the funding of schools as it sees fit.

D. Provision of account to schools

The forum shall, as soon as reasonably possible, inform the governing bodies of schools maintained by the relevant authority of all consultations carried out under this part of these regulations.

10) Charging of expenses

All reasonable expenses of the forum and its members shall be met by the authority, and charged to the schools budget. A report on the amounts of expenses claimed for the previous financial year will be given at the first meeting of the Forum after 1 April of each year.

11) Review of Constitution

The Forum will annually review its constitution and membership to ensure it's fit for purpose.

Service			Previous budget heading if different	2010/11 budget amount	Out-turn	% of total gross expenditure. i.e Revenue, Area based grant, other income
Autism Communication Team	£162,438	Same		£162,438		
Behaviour Support Service	£701,325	Same		£701,325		
Children and Families Special Needs Service	£129,964	???				
Children in Public Care	£143,856	Same		£143,856		
Early Intervention Team	£50,693	???				
Early Years Autistic Spectrum Disorder Support	£90,464	Same		£90,464		
Early Years Private Voluntary and Independent provision	£2,529,431	+ £573,399	Nursery general	£1,956,032		
Ethnic Minority Achievement	£102,307	Same		£102,307		
Hearing Impaired Service	£561,557	Same		£561,557		
Learning Support Service	£327,471	Same		£327,471		
Operational Safeguarding Unit	£122,919	Same		£122,919		
Payment to RBT for Assessment of Free Meals Eligibility	£35,501	Same	FreeSchMeal/Clths&Footwear	£35,501		
Portage Service	£199,198	Same		£199,198		
Primary Strategy – Central Co-ordination	£190,960	+£44,371		£146,589		
Pupil Referral Units and Education Other than at School	£2,039,072	+£315,000	Ind. Pru schools	£1,724,072		
Rotherham College of Arts + Tech Y11 children	£10,000	?	Used to be in contingency	?		
Resource and Business Strategy	£3000	-£15,186		£18,186		
Rotherham Mind	£35,000	?	Used to be in contingency	?		
School Effectiveness Service	£568,969	Same		£568,969		
School Catering Service	£77,265	-£108,171		£185,436		
School Contingency	£517,350	-£1,867,785	Primary Cont Secondary Cont	£1,243,638 £1,141,497		
Schools PFI	£3,233,435	+£244,718		£2,988,717		
Secondary Strategy - Central Co-ordination	£203,355	Same		£203,355		
SEN Assessment Services	£30,452	Same		£30,452		
SEN Pupils transport to extra district Schs	£101,000	Same		£101,000		
Special Education Needs (SEN)	£3,012,009	?	Combination of headings?			
Special SEN extra district Placements	-£178,226	Same		-£178,226		
Trade Union Activities	£56,442	-£56,441		£112,883		
Visually Impaired Service	£376,956	Same		£376,956		
Young People's Service	£69,023	Same	YoungPeople'sService+ YPSWest Area	£69,023		

Headings not included from Last year: (Due to First Review from Head teacher Working Party)

Sch Museum Service: £58388

Director Building Schools for the Future: £10.560

Building Learning Communities : £7000

Head of Inclusion: £39,536

Educational Premises - £156,060 (Need to monitor as issues for certain schools)

Youth Offending: £114,288

The Place Youth Centre: £3166

LAC Business Support: £13,436

School Crossings: £80,000

Wentworth North Locality: £37,875

Wentworth South Locality: £75,750

Rotherham North Locality: £75,750

Pupil Number comparison:

Number of pupils in Rotherham in 2010/11:

Number of pupils in Rotherham in 2011/12:

Centrally Retained Grants:

	2011/12 allocation	2010/11 allocation	% Difference	5/12	7/12
Education Action Zone	£688,847				
Transitional City Learning centres	£390,268				
School Lunch Grant	£350,244				
Ethnic Minority Achievement Grant	£47,489				
1-2-1 tuition	£1,179,847				
Extended School Sustainability	£593,945				
Extended School Subsidy	£893,600				
National Primary Strategies - Primary	£1,256,184				
National Primary Strategies – Secondary	£465,437				
Diploma Formula Grant	£22,340				
Contingency	£222,439				

For consultation via Schools Finance Strategy Group for proposals to be considered at Schools Forum.

Historic Description	Allocation	Committed	To be determined
Education Action Zone	688,847		688,847
Transitional CLC's	390,268	298,293 *	91,975
School Lunch Grant	350,244		350,244
Ethnic Minority Achievement Grant	47,489	47,489 **	-
1-2-1 tuition <i>Includes £28,291 from YPLA for Academies</i>	1,208,768		1,179,847
Extended School Sustainability	593,945		593,945
Extended School Subsidy	893,600		893,600
National Strategies – Primary	1,256,184		1,256,184
National Strategies – Secondary <i>Includes £57,221 from YPLA for Academies</i>	522,658		465,437
Diploma Formula Grant	22,340		22,340
Contingency	222,439		222,439
Total	6,196,782	345,782	5,851,000

* 5/12^{ths} of 2010/11 allocation (£475,904) committed for expenditure April – August 2011 by the CLCs plus £100K for the YHGfL contract. N.B. notice to be served on this contract.

** retained centrally by SES consistent with historical practice for EMA work

Consultation Process

The Schools Finance Strategy Group will meet to discuss the allocation of this funding on a Learning Community basis and make proposals for approval at School's Forum.

Historical Information

Grant (devolved element)	Description	Historical Basis for Allocation	Allocations in 2010/11
1-2-1 Tuition	to support underachievement of individual pupils	rates determined at a national level - allocated at £375 per pupil	£1,467,660 includes central element of £95,864
National Strategies Primary	targeted at underperformance; includes ECC and ECAR, primary languages and improving schools programme	Historically allocated by School Effectiveness Service to support schools in accordance with DFE guidance. Funding has been allocated within three broad categories:- addressing attainment and underperformance; improving core subjects; specific programme support (i.e. leading teacher programme; AFL; ECC; ECAR; ISP etc)	£1,531,827 full breakdown below
National Strategies Secondary <i>includes £57,221 from YPLA for Academies</i>	targeted at underperformance; improving core subjects; specific programme support	As above	£624,788 full breakdown below

National Strategies – Primary (detailed breakdown of above) 2010/11 figures		
Targeted element	Provided support for all schools, i.e. release time for staff to attend National Strategies training	£280,531
Universal element	Support for schools facing challenging circumstances	£221,760
Early Years Foundation Stage	CPD provided by EYFS team	£29,440
Leading Teachers	Release time for Lead Teachers	£21,000
Languages		£127,366
Every Child a Writer		£129,830 *
Every Child a Reader	Includes £38,600 contribution to Teacher Leader salary costs	£376,800 *
Every Child Counts	Includes £38,600 contribution to Teacher Leader salary costs	£345,100 *
National Strategies – Secondary (detailed breakdown of above) 2010/11 figures		
Targeted element	Provided support for all schools, i.e. release time for staff to attend National Strategies training	£495,687
Universal element	Support for schools facing challenging circumstances	£67,200
Leading Teachers	Release time for Lead Teachers	£4,680
YPLA for Academies		57,221

* current allocations per Learning Community

Learning Community	Number of Schools in receipt of funding		
	ECW	ECAR	ECC
Aston	4	3	-
Brinsworth	2	-	1
Clifton	1	4	2
Dinnington	7	1	-
Maltby	1	1	1
Oakwood	4	3	2
Rawmarsh	3	2	-
Swinton	2	-	2
Thrybergh	1	3	1
Wales	5	-	1
Wath	3	-	2
Wickersley	2	1	1
Winterhill	3	5	2
Wingfield	5	3	4

Caretakers Properties

Background

There are 58 caretakers properties which are occupied by school caretakers at non-PFI schools in Rotherham (PFI schools caretakers properties are part of the PFI contract).

The rental income from the properties is collected by Housing Services for which they charge a 16% administration fee. This results in a net income of approximately £110,000 per annum.

The Proposal

- The rental income of £110,000 is adequate funding to service, maintain and improve the caretakers properties. The income will be kept centrally and will be used solely for this purpose.
- The servicing and maintenance requirements will be captured and then managed by the building managers as they do now.
- The remaining income will be spent on improvements to the properties on a rolling programme determined by need and when properties become vacant due to a change in Caretaker.
- It is the intention that all the income will be fully spent each year, with no contribution needed from other funding sources.
- A yearly report will be produced showing how the income has been spent, which properties benefited and the programme for the following year.

**ROTHERHAM BOROUGH COUNCIL
SCHOOLS FORUM MEETING – Friday 8th April 2011**

Yorkshire and Humber Grid for Learning

Background

Yorkshire and Humber Grid for Learning (YHGfL) is an award-winning, not-for-profit organisation owned and funded by 12 of the local authorities in the region. Established in 2000, YHGfL commissioned and maintains a regional grid which connects local authority networks with Janet – the national broadband network for public services around the country. A new grid will be put in place in April this year which will provide high-bandwidth and high-reliability connectivity around the region – this network is for educational use and does not suffer from the high levels of contention provided by commercial providers.

For many years Rotherham has been part of the Yorkshire and Humber Grid for Learning (YHgFL). The funding for this has historically come from the Broadband for Schools Capital Grant and more recently the Harnessing Technology Grant (25% centrally held).

Funding Issues

The cost is currently £150K per year - £90K connectivity, £60K membership/ value added, the funding for this in the past has previously been from the 25% centrally held Harnessing Technology Grant which was cut as part of the coalition governments cuts.

As part of the re-procurement of the new grid last year a letter of intent was signed committing Rotherham to the new grid which is currently being installed in the Civic Buildings. The new contract is currently with Legal Services.

An additional £90,000 is required for installation in 2011/12 which could be potentially funded from the councils corporate ICT budget.

School Forum discussions

Following attendance at the Schools Forum meeting on Friday 4th March further information was obtained to establish if connectivity only could be paid for at an annual cost of £90,000. A conference call took place on Tuesday 8th March between Sue Wilson (P&Q Manager), Susan Gray (Systems and Change Manager, CYPS) and Phil Moore (Chief Executive of YHGFL). It was clear during the conference call that the costs could not be reduced to connectivity only as the running of the grid, the foundation and the consortium membership is the full amount, currently estimated at £151,000 (£90,000 connectivity and £61,000 membership) Other local authorities in the region are generally continuing to pass on the costs of YHGFL to schools to fund, whereas in Rotherham the LA have always funded this from the centrally held Harnessing Grant.

At the Schools Forum meeting on the 18th March discussions took place in relation to CYPs being willing to fund £51,000 of the cost and schools were requested to fund the remaining £100,000. Further information was requested at the meeting:

1. What would the cost to each school be if we split the £100k across schools
2. What value do schools get from YHGFL
3. What notice period would we have to serve?

1. The attached spreadsheet shows the possible costings for schools if the amount was split on a per pupil basis, with and without academies.

2. What does YHGfL do for local authorities and schools?

As well as providing the bandwidth which schools need to embed the use of ICT effectively across the curriculum, we provide a range of other services which directly meet the demands from local authorities and their schools:

- **Aggregating demand across the region** – enabling us to purchase services and products much more cheaply than individual schools or local authorities could achieve on their own: last year, we brought savings and benefits amounting to £6m to the region
- **Support for eSafeguarding**– consultancy, resources and CPD, addressing the whole continuum of eSafety/eSecurity from the attitudinal/ behavioural aspects to technical considerations in schools and local authorities
- **Access to high quality eLearning Resources** – from our own website (www.yhgfl.net) and from the National Education Network (www.nen.gov.uk), of which we are a member
- **Access to consultancy, expertise and advice** - ranging from educational aspects such as the effective use of ICT to support teaching and learning through to strategic ICT development through to significant technical expertise ranging from network design, implementation and security
- **Delivering high-quality specialist and bespoke workshops, conferences and training** for the region, including events including, for example, eSafeguarding, animation, video conferencing and personalised learning through learning platforms
- **Sharing regional and national best practice** – through seminars, conferences, online collaborative areas and the facilitation of regional groups such as the Primary ICT Consultants' Group and the eSafety and eSecurity Group: we also are part of the National Education Network which brings together organisations across the whole of the UK, providing a national perspective which is being lost through the closure of Becta
- **Technical services and products** – including network health checks, low-cost VPN, domain and web hosting

3. Notice Period

The new contract runs from 1st April 2011 to 31st March 2014 (3 years), there is a requirement for 15 months notice on the connectivity element with notice being required by December 2011 to terminate the contract by March 2013. We would therefore have to pay the full amount of £151,000 in 2011/12 and £90,000 2012/13.

There maybe some technical implications for RGFL connectivity so further work would have to be done with RBT / YHGFL to check out any implications. We would also have to contact Corporate ICT as there had been some discussions about the possibility of the link being used for corporate internet traffic in the future.

Spring School Census - 20th January 2011

Number on Roll (NOR) - Numbers

Recharge Figures - Data Request

	Local Authority NOR Inc Academies	Recharge at	Equals	Price Per Pupil :-
Includes All Pupils on Roll - Nursery (N1) to NCY - Year 14	41738	£100,000	=	£2.395898

DFES	School Name	NOR summary	Price Per Pupil	Overall Cost Per School
		All pupils		Total - 100000
1000	The Arnold Centre	79.8	2.40	191.19
1001	Rawmarsh Childrens Centre	67.8	2.40	162.44
1002	Aughton Early Years	47.4	2.40	113.57
2003	Badsley Moor Junior	329	2.40	788.25
2004	Badsley Moor Infant	232	2.40	555.85
2005	Blackburn Primary	313.2	2.40	750.40
2006	Broom Valley Community Primary	443.2	2.40	1061.86
2008	Coleridge Primary	204	2.40	488.76
2010	East Dene J&I	316.2	2.40	757.58
2013	Ferham J&I	225.2	2.40	539.56
2017	Herringthorpe Junior	257	2.40	615.75
2018	High Greave Junior	165	2.40	395.32
2019	High Greave Infant	172	2.40	412.09
2021	Redscope Primary	345.4	2.40	827.54
2022	Kimberworth Community Primary	225.4	2.40	540.04
2023	Meadow View Primary	264.4	2.40	633.48
2029	Thornhill Primary	230	2.40	551.06
2032	Thorpe Hesley Junior	257	2.40	615.75
2034	Herringthorpe Infant	240.8	2.40	576.93
2036	Roughwood Primary	272.2	2.40	652.16
2037	Sitwell Junior	309	2.40	740.33
2038	Rockingham J&I	294.6	2.40	705.83
2042	Sitwell Infant	210	2.40	503.14

2050	Aston Fence J&I	177	2.40	424.07
2051	Swallownest Primary	164	2.40	392.93
2052	Bramley Sunnyside Junior	323	2.40	773.88
2053	Brampton Cortonwood Infant	103.6	2.40	248.22
2054	Brinsworth Manor Junior	318	2.40	761.90
2055	Brinsworth Manor Infant	276	2.40	661.27
2058	Listerdale J&I	224	2.40	536.68
2060	Dinnington Community Primary	224.2	2.40	537.16
2061	Harthill Primary	165	2.40	395.32
2063	Crags Community School	366.6	2.40	878.34
2064	Maltby Hall Infant	192.2	2.40	460.49
2066	Ravenfield Primary	184	2.40	440.85
2067	Rawmarsh Ashwood J&I	220.4	2.40	528.06
2070	Rawmarsh Rosehill Junior	198	2.40	474.39
2071	Rawmarsh Ryecroft Infant	156	2.40	373.76
2074	Kilnhurst Primary	188.4	2.40	451.39
2075	Swinton Queen Primary	298.2	2.40	714.46
2079	Laughton J&I	158.6	2.40	379.99
2081	Wales Primary	192	2.40	460.01
2082	Kiveton Park Infant	166.4	2.40	398.68
2083	Kiveton Park Meadows Junior	149	2.40	356.99
2085	Wath Victoria J&I	232.6	2.40	557.29
2087	Aston Lodge Primary	189.6	2.40	454.26
2088	Dalton Foljambe J&I	97.6	2.40	233.84
2090	Monkwood Primary	359	2.40	860.13
2092	Wath Central Primary	428.4	2.40	1026.40
2093	Whiston J&I	193	2.40	462.41
2094	Bramley Sunnyside Infant	291.4	2.40	698.16
2095	Anston Park Junior	282	2.40	675.64
2096	Thurcroft Junior	202	2.40	483.97
2097	Thurcroft Infant	200.2	2.40	479.66
2099	Lilly Hall Junior	203	2.40	486.37
2100	Aston Springwood J&I	178	2.40	426.47
2101	Rawmarsh Sandhill Primary	161	2.40	385.74

2104	Anston Park Infant	217	2.40	519.91
2105	Bramley Grange Primary	300.6	2.40	720.21
2106	Todwick J&I	198	2.40	474.39
2108	Brinsworth Whitehill Primary	287.6	2.40	689.06
2109	Wickersley Northfield Primary	451	2.40	1080.55
2110	Rawmarsh Thorogate J&I	208	2.40	498.35
2111	Whiston Worrygoose J&I	220.2	2.40	527.58
2112	Maltby Redwood J&I	135.4	2.40	324.40
2116	Catcliffe Primary	140.8	2.40	337.34
2120	West Melton J&I	91.4	2.40	218.99
2121	Brinsworth Howarth Primary	172.2	2.40	412.57
2122	Aughton Primary	114	2.40	273.13
2124	Anston Greenlands J&I	202	2.40	483.97
2130	Anston Hillcrest Primary	221.6	2.40	530.93
2131	Thorpe Hesley Infant	206.4	2.40	494.51
2132	Flanderwell J&I	192.2	2.40	460.49
2133	Aston Hall J&I	186	2.40	445.64
2134	Woodsetts Primary	198.6	2.40	475.83
2135	Greasbrough Primary	245	2.40	587.00
2136	Thrybergh Primary	163	2.40	390.53
2137	St Ann's J&I	398	2.40	953.57
2138	Swinton Brookfield Primary	257.6	2.40	617.18
2139	Canklow Woods Primary	171	2.40	409.70
2140	Anston Brook Primary	188.6	2.40	451.87
3001	St Thomas CE Primary (Kilnhurst)	132	2.40	316.26
3003	Wentworth CE J&I	122	2.40	292.30
3322	St Mary's Catholic Primary (Herringthorpe)	210	2.40	503.14
3327	Wath CE Primary	233.6	2.40	559.68
3328	Thrybergh Fullerton CE Primary	104	2.40	249.17
3329	Laughton All Saints CE (A) Primary	89	2.40	213.23
3330	Brampton the Ellis CofE Junior	254	2.40	608.56
3331	Brampton the Ellis CofE Infant	151.2	2.40	362.26
3332	St Alban's CE Primary	227.4	2.40	544.83
3333	Aston CofE J&I	212	2.40	507.93

3334	Trinity Croft CE J&I	109	2.40	261.15
3335	St Mary's Catholic Primary (Maltby)	175.4	2.40	420.24
3336	St Gerard's Catholic Primary	114	2.40	273.13
3337	Our Lady and St Josephs Catholic Primary	197.4	2.40	472.95
3338	St Joseph's Catholic Primary (Dinnington)	213.6	2.40	511.76
3339	St Joseph's Catholic Primary (Rawmarsh)	195	2.40	467.20
3340	St Bede's Catholic Primary	304.2	2.40	728.83
3341	Treeton CofE (A) Primary	260	2.40	622.93
3342	Swinton Fitzwilliam Primary	313.6	2.40	751.35
3343	Maltby Manor Primary	363.4	2.40	870.67
4000	Clifton - A Community Arts School	1171	2.40	2805.60
4003	Oakwood Technology College	1057	2.40	2532.46
4010	Winterhill School	1285	2.40	3078.73
4011	Wingfield Comprehensive School	838	2.40	2007.76
4016	Rawmarsh School - A Sports College	948	2.40	2271.31
4017	Wath Comprehensive - A Language College	1872	2.40	4485.12
4018	Wickersley School and Sports College	1946	2.40	4662.42
4020	Thrybergh Comprehensive School	574	2.40	1375.25
4021	Aston Comprehensive School	1643	2.40	3936.46
4022	Dinnington Comprehensive School	1328	2.40	3181.75
4023	Swinton Community School	924	2.40	2213.81
4601	Saint Pius X Catholic High School	652	2.40	1562.13
4800	St Bernard's Catholic High School	687	2.40	1645.98
4024	Brinsworth Academy	1402	2.40	3359.05
4025	Wales High Academy	1590	2.40	3809.48
6905	Maltby Academy	1164	2.40	2788.83
7000	Newman Special School	80	2.40	191.67
7001	Abbey Special School	100	2.40	239.59
7003	Kelford Special School	92	2.40	220.42
7006	Milton Special School	90	2.40	215.63
7009	The Willows	87	2.40	208.44
7011	Hilltop Special School	98	2.40	234.80
Rotherham Local Authority Inc Academies		41738		99999.99

Spring School Census - 20th January 2011

Number on Roll (NOR) - Numbers

Recharge Figures - Data Request

	Local Authority NOR Inc Academies	Recharge at	Equals	Price Per Pupil :-
Includes All Pupils on Roll - Nursery (N1) to NCY - Year 14	37582	£100,000	=	£2.660848

DFES	School Name	NOR summary	Price Per Pupil	Overall Cost Per School
		All pupils		Total - 100000
1000	The Arnold Centre	79.8	2.66	212.34
1001	Rawmarsh Childrens Centre	67.8	2.66	180.41
1002	Aughton Early Years	47.4	2.66	126.12
2003	Badsley Moor Junior	329	2.66	875.42
2004	Badsley Moor Infant	232	2.66	617.32
2005	Blackburn Primary	313.2	2.66	833.38
2006	Broom Valley Community Primary	443.2	2.66	1179.29
2008	Coleridge Primary	204	2.66	542.81
2010	East Dene J&I	316.2	2.66	841.36
2013	Ferham J&I	225.2	2.66	599.22
2017	Herringthorpe Junior	257	2.66	683.84
2018	High Greave Junior	165	2.66	439.04
2019	High Greave Infant	172	2.66	457.67
2021	Redscope Primary	345.4	2.66	919.06
2022	Kimberworth Community Primary	225.4	2.66	599.76
2023	Meadow View Primary	264.4	2.66	703.53
2029	Thornhill Primary	230	2.66	612.00
2032	Thorpe Hesley Junior	257	2.66	683.84
2034	Herringthorpe Infant	240.8	2.66	640.73
2036	Roughwood Primary	272.2	2.66	724.28
2037	Sitwell Junior	309	2.66	822.20
2038	Rockingham J&I	294.6	2.66	783.89
2042	Sitwell Infant	210	2.66	558.78

2050	Aston Fence J&I	177	2.66	470.97
2051	Swallownest Primary	164	2.66	436.38
2052	Bramley Sunnyside Junior	323	2.66	859.45
2053	Brampton Cortonwood Infant	103.6	2.66	275.66
2054	Brinsworth Manor Junior	318	2.66	846.15
2055	Brinsworth Manor Infant	276	2.66	734.39
2058	Listerdale J&I	224	2.66	596.03
2060	Dinnington Community Primary	224.2	2.66	596.56
2061	Harthill Primary	165	2.66	439.04
2063	Crags Community School	366.6	2.66	975.47
2064	Maltby Hall Infant	192.2	2.66	511.41
2066	Ravenfield Primary	184	2.66	489.60
2067	Rawmarsh Ashwood J&I	220.4	2.66	586.45
2070	Rawmarsh Rosehill Junior	198	2.66	526.85
2071	Rawmarsh Ryecroft Infant	156	2.66	415.09
2074	Kilnhurst Primary	188.4	2.66	501.30
2075	Swinton Queen Primary	298.2	2.66	793.46
2079	Laughton J&I	158.6	2.66	422.01
2081	Wales Primary	192	2.66	510.88
2082	Kiveton Park Infant	166.4	2.66	442.77
2083	Kiveton Park Meadows Junior	149	2.66	396.47
2085	Wath Victoria J&I	232.6	2.66	618.91
2087	Aston Lodge Primary	189.6	2.66	504.50
2088	Dalton Foljambe J&I	97.6	2.66	259.70
2090	Monkwood Primary	359	2.66	955.24
2092	Wath Central Primary	428.4	2.66	1139.91
2093	Whiston J&I	193	2.66	513.54
2094	Bramley Sunnyside Infant	291.4	2.66	775.37
2095	Anston Park Junior	282	2.66	750.36
2096	Thurcroft Junior	202	2.66	537.49
2097	Thurcroft Infant	200.2	2.66	532.70
2099	Lilly Hall Junior	203	2.66	540.15
2100	Aston Springwood J&I	178	2.66	473.63
2101	Rawmarsh Sandhill Primary	161	2.66	428.40

2104	Anston Park Infant	217	2.66	577.40
2105	Bramley Grange Primary	300.6	2.66	799.85
2106	Todwick J&I	198	2.66	526.85
2108	Brinsworth Whitehill Primary	287.6	2.66	765.26
2109	Wickersley Northfield Primary	451	2.66	1200.04
2110	Rawmarsh Thorogate J&I	208	2.66	553.46
2111	Whiston Worrygoose J&I	220.2	2.66	585.92
2112	Maltby Redwood J&I	135.4	2.66	360.28
2116	Catcliffe Primary	140.8	2.66	374.65
2120	West Melton J&I	91.4	2.66	243.20
2121	Brinsworth Howarth Primary	172.2	2.66	458.20
2122	Aughton Primary	114	2.66	303.34
2124	Anston Greenlands J&I	202	2.66	537.49
2130	Anston Hillcrest Primary	221.6	2.66	589.64
2131	Thorpe Hesley Infant	206.4	2.66	549.20
2132	Flanderwell J&I	192.2	2.66	511.41
2133	Aston Hall J&I	186	2.66	494.92
2134	Woodsetts Primary	198.6	2.66	528.44
2135	Greasbrough Primary	245	2.66	651.91
2136	Thrybergh Primary	163	2.66	433.72
2137	St Ann's J&I	398	2.66	1059.02
2138	Swinton Brookfield Primary	257.6	2.66	685.43
2139	Canklow Woods Primary	171	2.66	455.01
2140	Anston Brook Primary	188.6	2.66	501.84
3001	St Thomas CE Primary (Kilnhurst)	132	2.66	351.23
3003	Wentworth CE J&I	122	2.66	324.62
3322	St Mary's Catholic Primary (Herringthorpe)	210	2.66	558.78
3327	Wath CE Primary	233.6	2.66	621.57
3328	Thrybergh Fullerton CE Primary	104	2.66	276.73
3329	Laughton All Saints CE (A) Primary	89	2.66	236.82
3330	Brampton the Ellis CofE Junior	254	2.66	675.86
3331	Brampton the Ellis CofE Infant	151.2	2.66	402.32
3332	St Alban's CE Primary	227.4	2.66	605.08
3333	Aston CofE J&I	212	2.66	564.10

3334	Trinity Croft CE J&I	109	2.66	290.03
3335	St Mary's Catholic Primary (Maltby)	175.4	2.66	466.71
3336	St Gerard's Catholic Primary	114	2.66	303.34
3337	Our Lady and St Josephs Catholic Primary	197.4	2.66	525.25
3338	St Joseph's Catholic Primary (Dinnington)	213.6	2.66	568.36
3339	St Joseph's Catholic Primary (Rawmarsh)	195	2.66	518.87
3340	St Bede's Catholic Primary	304.2	2.66	809.43
3341	Treeton CofE (A) Primary	260	2.66	691.82
3342	Swinton Fitzwilliam Primary	313.6	2.66	834.44
3343	Maltby Manor Primary	363.4	2.66	966.95
4000	Clifton - A Community Arts School	1171	2.66	3115.85
4003	Oakwood Technology College	1057	2.66	2812.52
4010	Winterhill School	1285	2.66	3419.19
4011	Wingfield Comprehensive School	838	2.66	2229.79
4016	Rawmarsh School - A Sports College	948	2.66	2522.48
4017	Wath Comprehensive - A Language College	1872	2.66	4981.11
4018	Wickersley School and Sports College	1946	2.66	5178.01
4020	Thrybergh Comprehensive School	574	2.66	1527.33
4021	Aston Comprehensive School	1643	2.66	4371.77
4022	Dinnington Comprehensive School	1328	2.66	3533.61
4023	Swinton Community School	924	2.66	2458.62
4601	Saint Pius X Catholic High School	652	2.66	1734.87
4800	St Bernard's Catholic High School	687	2.66	1828.00
7000	Newman Special School	80	2.66	212.87
7001	Abbey Special School	100	2.66	266.08
7003	Kelford Special School	92	2.66	244.80
7006	Milton Special School	90	2.66	239.48
7009	The Willows	87	2.66	231.49
7011	Hilltop Special School	98	2.66	260.76
Rotherham Local Authority Inc Academies		37582		99999.99

Rotherham Community Health Centre

Greasbrough Road

Rotherham

South Yorkshire

S60 1RY

Telephone 01709 423229

www.rotherhamhospital.nhs.uk

Thursday, 05 May 2011

To The Headteacher
All Rotherham Schools

Dear Head teacher,

DSG discussion: Health funded posts: Health Education Nurse Advisor; Speech & Language therapist working in ACT; Moving and Handling Coordinator.

You may be aware the Local Authority is unable to sustain the above posts beyond 17 June 2011 due to a lack of available funds. However, Children and Young People's Service remains of the view that the work undertaken by the post holders is vitally important for schools and that any future determination for the posts will be at the discretion of Headteachers.

We have been informed that these posts will be evaluated as part of a value for money scrutiny exercise, and to this end I am writing to provide you with information about the cost; activity and outcomes of each post (please see attached reports).

We would value feedback from you about the impact of these services and the potential consequences for your school should these services cease; each report includes a short questionnaire. Please could you return the questionnaire by 13 May to allow us to include your comments in the review process? (E-mail address: susan.dent@rothgen.nhs.uk or julie.devine@rothgen.nhs.uk)

Please do not hesitate to contact us if you require any further information.

Yours faithfully,

Susan M. Dent

Strategic Lead for CDC, C&YP Therapy Services and Professional Head of S<

Julie Devine

Service Manager, Complex Needs Team

Report Education Health Advisor

Background

This post was developed 8 years ago at the request of the RMBC to ensure the safe inclusion of children with a significant disability, complex health need into school. Aim to assist schools in delivering their responsibilities to pupils with medical needs in school. This post supports outcomes for children in respect of Every Child Matters, inclusion and the Disability Discrimination Act.

The post holder was initially seconded from Rotherham PCT and is now employed by The Rotherham NHS Foundation Trust (TRFT). The LA is charged £42,298 per annum which equates to pay costs only.

Main responsibilities

- 1) To gather information from parents, carers, health professionals and others in relation to an individual child's needs and management to assist the development of a health plan in school.
This is additional to core delivery in that it is the head teacher's responsibility to liaise with the same cohort of people gathering information to formulate clear guidance to school personnel for the individual management and care of a child whilst in a school setting. It would be the role of a school nurse or other health professional e.g. GP, Paediatrician to provide advice/information to school heads with parental consent where appropriate.
- 2) To assist schools giving advice on risk providing clear direction in the management of children and young people where health, medical, personal care and disability issues may impede either access to or participation in service activities.
This is additional to core service.
- 3) To formulate individual health care plans for school.
This is additional to core services where the role of a health professional would be to supplement information which would be gathered by the head teacher from parents, carers, and others in order to formulate a child's individual health care plan in school.
- 4) To co-ordinate and facilitate a training programme for school staff to enable them to meet the needs of a child with significant disability or medical need in school.
This is additional to core service whereby "the nurse or doctor may be able to advise on training for school staff".
- 5) Review the health care plan in school yearly or as needed
This is additional to core services as guidance clearly states that school staff should agree with parents how often they should jointly review the plan. Guidance also recommends that school staff should consult with individual health professionals when they are reviewing health plans for children in their care in a school setting. Therefore the emphasis is on the head teacher to co-ordinate and facilitate the review of health plan.
- 6) Yearly training updates for staff in line with the health review and updated plan in school.

Size of caseload-

150 training sessions are contracted

The caseload is in excess of 300 and growing

Risk associated with discontinuation of service provision-

- Significant increase in risk with children and young people in school without the support of appropriately, trained, competent and confident staff.
- Children unable to access school provision in line with local/national inclusion policies.
- Potential breaches of the Disability Discrimination Act.
- Potential for an increase in complaints generated by families.

Consequences of discontinuing the service-

- There will be a need for heads of schools to revert back to a co-ordination liaison, plan construction role.
- Advice from relevant professionals will need to be sought by heads or designated school personnel to provide additional information to that gathered from parents and carers.
- Schools will need to input risk assessments, environmental, school, activity, transport etc.
- Schools will need to hold their own data bases regarding plans, trained staff, reviews etc
- Schools will need to source training (which may lead to inconsistency if done by several parties).
- LA to inform parents of the withdrawal of this service provision and inform them of the process/mechanisms for future support.
- Transport/escort training to be sourced by transport through their devolved budget.

We would value your feedback regarding whether your school uses this service and its value for your students.

Please complete the short questionnaire below and return by e-mail by 13 May 2011.

FEEDBACK

Does your school use the services of the Education Health Advisor?

YES/NO

What are the benefits for the school/young person?

What arrangements does the school have in place to replace the work carried out by the Education Health Advisor Education Health Advisor?

Name of School (Optional).....

Moving and Handling Coordinator for C&YPS

COST OF THE SERVICE

The service is provided for children and young people by a Specialist Physiotherapist working full time in schools and other settings across the Borough.

The service with on costs is £48,893 per year for the provision of a moving and handling service to **all** Rotherham schools.

If the current service is not sustained, moving and handling courses alone would cost £350 per training session if sourced externally. Other activities would need to be commissioned separately.

ACTIVITY

During the academic year September 2009 – July 2010 the following activities were carried out by the Moving and Handling Coordinator:

- M&H sessions taught: 73
(total cost of £25,550 if sourced externally)
- Establishments receiving moving and handling training: 43
- People receiving moving and handling training: 435
- M&H teaching hours: 272

Other Activities That Would Charged Separately:

- Individual pupil manual handling assessments: 24
- M&H assessments of school premises related to a specific pupils: 49
- Individual pupil annual reviews attended (relating to M&H): 12
- Individual pupils requiring greater input regarding M&H problems/risk assessments: 38
- Primary schools visited re. audit of disabled toilet facilities: 102

This work includes the following specific activities:

Prior to starting school support from the Moving and Handling Coordinator may include all or some of the following as appropriate:

- Providing advice to schools on their premises regarding accessibility
- Working in conjunction with the physiotherapists, occupational therapists recommendations, and building managers and architects, ensuring the child has the appropriate furniture and equipment in place so the child can access a broad and balanced curriculum in their school setting
- Making recommendations in relation to the accessibility of schools
- Providing support to preschool provisions with regard to initiating and supporting the statutory assessment process
- Providing advice and support in relation to risk assessment and manual handling issues

- Disability awareness and providing specific advice in relation to specific physical disabilities
- Establishing good liaison/communication between the school, health professionals
- Providing advice on pupil induction programmes to ensure a smooth transition for the child.

Once the child with an identified physical disability is at school the Moving and Handling Coordinator can support by:

- Assisting school with writing manual handling plans and risk assessments
- Assisting schools in managing potential problems by providing competence based assessments on staff after 3 months, and risk assessment monitoring followed by a 6 month re-visit.
- Providing annual update/refresher training in accordance with 'best practice'.
- Observing the pupil/staff and providing any necessary feedback to staff, class teacher, SENCOs and health professionals
- Raising staff awareness of specific physical disabilities and disability in general
- Providing ongoing advice and guidance to teachers and teaching assistants on issues and problems that arise
- Signposting parents and school staff to other support agencies or sources of useful information and support
- Liaising closely with physiotherapists and occupational therapists to ensure the pupil's physical needs are being met and ensuring that the pupil has the appropriate equipment to access the curriculum
- Promoting inclusive practices
- Providing support in relation to annual reviews
- Helping with preparation and planning for the pupil's transition between key stages

BENEFITS OF THE CURRENT SERVICE

Moving and handling is a statutory service fulfilling legislation related to the Discrimination Disability and Safety at Work Acts. The benefits of the service are:

- Compliance with the above legislation
- CYPS services and schools are enabled in their responsibility to create safe, supportive learning and caring environments for all students who may have physical or mobility difficulties
- Children with moving and handling needs are enabled to attend the appropriate special or mainstream school
- Teachers and other school staff have access to the required training, risk assessment and advice to work safely with this group of children
- Where specific equipment is required, schools will have received the moving and handling training required, prior to the training to use equipment specific to one child.
- School staff have the confidence to work safely and avoid back or other injuries
- The post holder is a highly specialist physiotherapist in the field of paediatrics and can provide bespoke advice for each child linked to their occupational and physiotherapy needs.
- Early identification of a child's special educational needs and timely intervention to ensure seamless transition for the child, parents and school

CONSEQUENCES OF DECOMMISSIONING

Risks/consequences associated with decommissioning of the service:

- Children with specific needs relating to moving and handling will not be able to access school
- Staff will be at greater risk of injury
- The authority will not be able to fulfil its statutory duties under the Safety at Work Act to ensure the health and safety of staff.
- Hoisting equipment cannot be used in school settings without the appropriate risk management and training
- Schools will not be able to comply with mandatory moving and handling training
- Specialist equipment including walkers and standing frames cannot be used in school without the implementation of basic training as a precursor to specific training
- In some cases choice of local mainstream school may be limited where the appropriate modifications to the environment have not been recommended and provided thus compromising the inclusive agenda
- Service will be withdrawn from other local authority settings e.g. Bramley House, Aiming High projects, after school clubs and some recreation facilities with relation to compliance with the DDA (child specific)
- Some moving and handling equipment in schools may not be properly maintained
- Children will not be able to use the school transport service without the team having access to moving and handling training
- There is an increased risk that children requiring this specialist support would need to be educated outside the Borough at a cost of £40,000 a year for each child

CORE SERVICE

Should the above service be decommissioned there will be no moving and handling service for schools and other services accessed by children and young people and only the following core service will be available from Physiotherapy:

- Assessment and management of user needs with regards to physical ability, developmental level and ability to function within the educational setting, and works with all carers involved as appropriate to meet the users' needs on an ongoing basis.
- The service will carry out risk assessments and management related to aspects of physiotherapy care involving the service user and related carers.
- Recommendations will be discussed with immediate carers to establish agreed goals.
- Appropriate individualised treatment/management plan will be formulated for all children under the care of the service.
- Relevant information, advice and education are provided to carers, teachers and other health care professionals on equipment recommendation, exercise programmes and positional advice (including risk management).

In addition to the above the Occupational Therapy team provides:

- A range of specialist therapy assessments and interventions within the context of the multi-disciplinary team and appropriate liaison with external agencies and referrers.
- Assessment to alleviate and treat physical disabilities, motor disorders, functional difficulties and developmental problems in children and young people.
- To focus resources where they are to be most effective in terms of the Occupational Therapist's contribution to the child's quality of life by using activity, equipment, positioning and environmental adaptations to achieve agreed outcomes.

- Collate and co-ordinate information so that the best interests of the child are met. This is a key role in relation to the interface between multi-agency working and between primary and secondary care.

Neither of these core services are able to provide the total package of care which each child needs to access school and the curriculum without the work carried out by the Moving and Handling Coordinator.

We would value your feedback regarding whether your school uses this service and its value for your students.

Please complete the short questionnaire below and return by e-mail by 13 May 2011.

✂.....

FEEDBACK

Does your school currently use the moving and handling service? YES/NO

What are the benefits for the school/young person?

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What other services are available in school for children with moving and handling needs to replace the work carried out by the Moving and handling Coordinator?

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Name of School (Optional).....

Speech and Language Therapist working in the Autism Communication Team

COST

The service is provided by a Specialist Speech and language Therapist working 3 full days per week with the team.

The service with on costs is £26,698 per year for the provision of Speech & Language Therapy within the Autism Communication Team, available for **all** mainstream schools.

If the current service is not sustained, schools will need to purchase training externally at a cost of approx £100 per hour. This would be a total of £2,400 for the training provided in the last financial year. Other activities would need to be commissioned separately.

If this service is not provided locally within schools there is an increased risk that children requiring this specialist support would need to be educated outside the Borough at a cost of £40,000 a year for each child.

ACTIVITY

- Current caseload of 24 children across 18 mainstream schools (growing in number)
- Assessment, therapy and liaison with school staff: 52%
- Specific advice sessions to parents and school staff: 11.5%
- Report and strategy writing: 21%
- Training sessions provided: 15.35%

All activity is carried out in mainstream schools up to and including key stage 4:

1. Intensive therapy and support in mainstream schools, beginning with an extended observation and evaluation in the classroom, an individual communication assessment and a discussion with staff. This is always promptly followed by a printed report and a comprehensive, detailed action plan containing strategies for managing autism and specific speech and language targets with instructions for staff on how best to implement these.
2. Dedicated time for families to come in to school and discuss their concerns with a speech and language therapist.
3. Signposting families to other relevant services (parent support groups, counselling services, Rotherham Disabled Children's Information Exchange, parent workshops, other statutory services to offer potential support with eating, sleep, toileting and behaviour including supporting full referrals to ACT for more generic autism support in school).
4. Training for teachers and support staff in practical strategies for supporting children with autism (the new courses having been developed and co-presented by the post-holder in consultation with a number of Rotherham head teachers).
5. Support for teaching staff in the use of visual supports for specific children.
6. Provision of therapy, support and adapting the environment in classroom settings by a speech and language therapist working in a multi-agency team and with the knowledge, experience and confidence in that setting.

7. When speech, language and communication needs are identified the child has been transferred to the therapist for triage. A decision has then been made regarding the most appropriate team to provide ongoing therapy and support (one of the above core-level services or direct support from the therapist (see point 2)).
8. Direct support for the ACT team regarding communication issues.

BENEFITS OF THE CURRENT SERVICE

Provision of the above service within ACT gives the following positive outcomes:

- Children with ASD are enabled to attend mainstream schools (parental choice)
- Teachers receive guidance on how to facilitate the classroom environment allowing access to the curriculum
- Staff in school know how to communicate effectively with children with a diagnosis of ASD
- Positive therapy outcomes for each child in terms of specific communication targets
- Whole school awareness of ASD through training sessions
- Management of behaviour in the classroom through providing the right environment and means of communication (e.g. visual timetables)

CONSEQUENCES OF DECOMMISSIONING

Risks/consequences associated with decommissioning of the service:

- Decreasing choice for children and families in terms of mainstream vs special school
- More children may need to attend specialist provision outside the borough (e.g. Robert Ogden School)
- Children with ASD may show disruptive behaviour in the classroom due to poor environment and communication
- IEP targets not met due to restricted communication skills
- Children will not receive speech and language therapy input in schools following diagnosis as the core SLT service does not provide this service
- Parents will not receive the advice and support they need in school and regarding ways to support their child's communication and development at home
- Schools will need to purchase training externally at a cost of: approx £100 per hour. This would be a total of £2,400 for the training provided in the last financial year
- If this service is not provided locally within schools there is an increased risk that children requiring this specialist support would need to be educated outside the Borough at a cost of £40,000 a year for each child.

CORE SERVICE

Should the above service be decommissioned only the following core S< service will be available for children and young people with a diagnosis of ASD:

- Assessment and diagnosis of autism spectrum conditions at the Child Development Centre (CDC).
- Advice for families by the speech and language therapy team based at CDC.

- A pre- and post-diagnosis communication group.
- A pre-school visiting service for ongoing communication management in all early years settings (this is a review-only service, which cannot offer frequent therapy visits).
- Post-diagnosis follow-up clinic at CDC at which families will be given maintenance advice and therapy programmes as required.
- Speech and language therapists lead one of the workshop training sessions offered to Rotherham parents of children on the autism spectrum.
- Home visits for pre-school children.
- School age children who have not yet received an autism spectrum diagnosis will be referred to the speech and language therapy specialist assessment clinic where they will be assessed at CDC and in school. If required they will be referred to the Single Point of Access team (SPA) for further assessment and diagnosis.

The only other avenues for children on the autism spectrum to access therapy are as follows:

- Therapy is provided only for children with specific language impairment (SLI) by the SLI school team (this service does not offer autism-specific support to schools).
- Where the child has learning difficulties as their main presenting difficulty, the therapy may be provided by the SEN outreach team (SOS) with visits taking place every 4-6 weeks and programmes of work supplied.
- In cases where a child on the autism spectrum can co-operate in and tolerate a session in a local health centre, therapy may be provided there by a therapist with a mixed caseload in the same way as any other child may access local speech and language therapy services.

We would value your feedback regarding whether your school uses this service and its value for your students.

Please complete the short questionnaire below and return by e-mail by 13 May 2011.

✂

FEEDBACK

Does your school currently use SLT service in ACT? YES/NO

What are the benefits for the school/young person? -----

What other services are available in school for children with ASD to replace SLT in ACT?

Name of School (Optional).....

School Forum Membership – April 2011**1 Special School Representatives**

Nick Whittaker : Kelford Special School – WINGFIELD

8 Primary School Representatives (seven Head Teachers and one School Governor)

Donna Humphries : Aston Hall Primary – ASTON

John Henderson : Whiston Worrygoose – BRINSWORTH

Lynne Pepper: Herringthorpe Infants - CLIFTON

Jane Fearnley: Herringthorpe Juniors - OAKWOOD

Angela Heald: Our Lady's and St Joseph's - ST PIUS

David Silvester: Wath C of E Primary WATH

Sue Warner: Wickersley Northfield WICKERSLEY

Geoff Jackson: (Governor) High Greave

8 Secondary School Representatives (seven Head Teachers and one School Governor)

Paul Blackwell: Dinnington Comprehensive DINNINGTON

Stuart Wilson: Rawmarsh Comprehensive RAWMARSH

David Butler: St Bernards Comprehensive ST BERNARDS

David Pridding: Swinton Comprehensive SWINTON

Bev Clubley: Thrybergh School THRYBERGH

John Day: Wales Comprehensive WALES

Roger Burman: Winterhill Comprehensive WINTERHILL

Vacancy (Governor)

1 Academy School Representative (one Head Teacher)

David Sutton: Maltby Academy MALTBY

1 Nursery School Representative (one Head Teacher)

Margaret Hague – Arnold Centre

6 non school members:**1 Early Years Child Care & Development Partnership**

Vacancy

14-19 Partnership Representative

Karen Borthwick – Rotherham Officer

2 Diocesan Representatives

Geoff Gillard – Diocese of Sheffield

C OF E

Vacancy – Hallam Diocese

1 Teacher Union Representative

Sue Brook – NASUWT / NUT - Vacancy – Retirement of Peter Hawkridge on an alternate basis

1 Non Teacher Union Representative

Eric Batty – GMB / Val Broomhead Unison on alternate basis

Extra Representation for communication

Kay Jessop: Roughwood Primary

WINGFIELD

David Naisbitt: Oakwood Technology College

OAKWOOD

Ex - Officio

Joyce Thacker – Strategic Director of Children and Young People’s Service

Dorothy Smith – Senior director of schools and lifelong learning

Councillor Lakin